

OFFICE OF THE ILLINOIS ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board

PPCMB Board Special Meeting Minutes

Tuesday, October 31, 2023

**** Began Recording****

Karla Schreiber, Chairperson, called the meeting to order at 10:00 am., and made a prefatory statement that the regularly scheduled meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

Roll Call

Board Members Springfield:

Tad Huskey- Present via phone
Lisa Kaigh – Present in the Springfield Office
Pam Blackorby – Present via phone

Board Members Chicago:

Karla Schreiber – Present via telephone
Matt Rogina- Present in Chicago Office

Non-Board Members Chicago:

Kathy Tedesco- Present in Chicago Office
Eileen Baumstark-Pratt- Present in Chicago Office

A quorum of the PPCMB was in attendance.

Review of meeting minutes from October 24, 2023 Special Meeting

Karla Schreiber asked the Board if there were any comments, questions or concerns regarding the draft minutes of the Special Meeting, held on October 24, 2023. No comments, questions or concerns were received from the Board. Karla Schreiber asked that the minutes of this meeting be approved as presented. Matt Rogina so moved and Pam Blackorby seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Tad Huskey, Lisa Kaigh, Pam Blackorby and Matt Rogina. The motion to approve the minutes passed unanimously.

Old Business

There was no Old Business to come before the Board.

New Business

Agenda item 1: FY2024 Purchase of Software for the Conviction Integrity Unit (CIU)

Eileen Baumstark-Pratt, Acting SPO stated that Patrick Tran submitted a request to purchase software to serve as the case management system for Investigations in the CIU. The software is a cloud based system which manages investigations, cases, records, evidence and more. It is used by the Criminal Justice Information Service Division of the FBI.

Office Services will execute a purchase order to purchase the software from SHI thru a NASPO Cloud contract for the amount of \$162,731.40.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

Public Comments

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Pam Blackorby so moved and Lisa Kaigh seconded the motion.

The meeting adjourned at 10:06 a.m.

*Recording ended**